

York University

Faculty of Liberal Arts and Professional Studies

**BACHELOR OF PUBLIC ADMINISTRATION (BPA)**  
**2015-2016 Calendar**

**School of Public Policy and Administration**

**Specialized Honours BPA: 120 Credits**

**Note:** in addition to completing the core requirements, students must specialize in one of three streams. Students must declare a stream by the completion of 60 credits. Students are required to have completed a 4U mathematics course or equivalent prior to entry to the program. Students transferring into the program must have a minimum grade point average of 5.00.

**Residency requirement:** a minimum of 30 course credits and at least half (50 per cent) of the course credits required in each undergraduate degree program major/minor must be taken at York University.

**Graduation requirement:** students must successfully complete the required 120 credits with a minimum overall cumulative grade point average of 5.00.

**General education:** a minimum of 21 general education credits as follows:

- 6.00 credits in natural science (NATS)
- a 9.00 credit approved general education course in the social science or humanities categories
- a 6.00 credit approved general education course in the opposite category to the 9.00 credit course in social science or humanities already taken

**Major credits:** 75 credits including:

(i) Public administration core: 33 credits including:

- [AP/ADMS 1000 3.00](#) Introduction to Administrative Studies;
- [AP/ADMS 1500 3.00](#) An Introduction to Accounting: The Analysis and Use of Financial Information **OR** [AP/ADMS 2500 3.00](#) Introduction to Financial Accounting\*;
- [AP/PPAS 1110 3.00](#) Introduction to Public Administration: Bureaucracy and Western Liberal Capitalist Democracy;
- [AP/PPAS 2110 3.00](#) Canadian Government;
- [AP/PPAS 2195 3.00](#) Professional Skills and Communication;
- [AP/PPAS 3136 3.00](#) Public Law II: The Charter of Rights and Freedoms and the Limits of Public Administration (cross-listed to: [AP/GL/POLS 3136 3.00](#));
- [AP/PPAS 3138 3.00](#) Federalism and Public Policy **OR** [AP/PPAS 3135 3.00](#) Public Law I: The Constitution and the Courts in Canada (cross-listed to: [AP/GL/POLS 3135 3.00](#));
- [AP/PPAS 3190 6.00](#) Public Administration (cross-listed to: [AP/POLS 3190 6.00](#));
- [AP/PPAS 3300 6.00](#) Statistics for Social Sciences (cross-listed to: [AP/POLS 3300 6.00](#), [AP/SOCI 3030 6.00](#)).

**\*Note:** students are encouraged to take [AP/ADMS 2500 3.00](#) instead of [AP/ADMS 1500 3.00](#). Students may not retain credit for both [AP/ADMS 1500 3.00](#) and [AP/ADMS 2500 3.00](#) because they are course credit exclusions.

(ii) Six additional credits as follows:

- [AP/ECON 1000 3.00](#) Introduction to Microeconomics;
- [AP/ECON 1010 3.00](#) Introduction to Macroeconomics.

(iii) 36 credits in one of three streams. At least 12 credits in the major must be at the 4000 level or above.

**Upper-level credits:** at least 36 credits must be at the 3000 or 4000 level including at least 18 credits at the 4000 level.

**Credits outside the major:** 18 credits.

**Law, Justice and Public Policy Stream:**

[AP/PPAS 2200 3.00](#) Communities and Public Law (cross-listed to: [AP/POLS 2200 3.00](#))

[AP/PPAS 2420 3.00](#) Community Policing

[AP/PPAS 4070 6.00](#) Sociology of Law

[AP/PPAS 4130 6.00](#) Politics, Law and the Courts (cross-listed to: [AP/POLS 4130 6.00](#))

6 credits selected from: [AP/SOCI 3810 6.00](#) Criminalization and Regulation (cross-listed to: [AP/HREQ 3810 6.00](#)),

[AP/CRIM 3654 3.00](#) The Politics of Crime Prevention (cross-listed to: [AP/SOSC 3654 6.00](#)), [AP/CRIM 3655 3.00](#)

Policing (cross-listed to: [AP/SOSC 3655 3.00](#)), [AP/CRIM 3656 3.00](#) Punishment (cross-listed to: [AP/SOSC 3656 3.00](#))

12 additional 3000- or 4000-level credits in PPAS or POLS

**Management Stream:**

[AP/ADMS 2400 3.00](#) Introduction to Organizational Behaviour

[AP/HRM 2600 3.00](#) Human Resources Management (cross-listed to: [AP/ADMS 2600 3.00](#))

[AP/ADMS 3353 3.00](#) Project Management

[AP/PPAS 3524 3.00](#) Public Sector Budget Process (cross-listed to: [AP/ADMS 3524 3.00](#))

[AP/PPAS 4200 6.00](#) Applied Public Policy Analysis **OR** [AP/PPAS 4350 6.00](#) Comparative Theories Of Policy Analysis

[AP/PPAS 4310 3.00](#) Program Evaluation I

[AP/PPAS 4320 3.00](#) Program Evaluation II

three additional 3000- or 4000-level credits in PPAS

nine additional 3000- or 4000-level credits in ADMS and/or HRM, three of which must be in HRM. Three of these additional credits in PPAS, ADMS or HRM must be at the 4000 level.

**Policy Analysis Stream:**

[AP/HRM 2600 3.00](#) Human Resources Management (cross-listed to: [AP/ADMS 2600 3.00](#))

[AP/PPAS 3524 3.00](#) Public Sector Budget Process (cross-listed to: [AP/ADMS 3524 3.00](#))

[AP/PPAS 4200 6.00](#) Applied Public Policy Analysis **OR** [AP/PPAS 4350 6.00](#) Comparative Theories Of Policy Analysis

[AP/PPAS 4310 3.00](#) Program Evaluation I

[AP/PPAS 4320 3.00](#) Program Evaluation II

18 additional credits at the 3000 or 4000 level, 15 of which must be in PPAS and six of which can be in PPAS or POLS. Three of these credits must be at the 4000 level.

## Honours BPA: 120 Credits

**Note:** students are required to have completed a 4U mathematics course or equivalent prior to entry to the program. Students transferring into the program must have a minimum grade point average of 5.00.

**Residency requirement:** a minimum of 30 course credits and at least half (50 per cent) of the course credits required in each undergraduate degree program major/minor must be taken at York University.

**Graduation requirement:** students must successfully complete the required 120 credits with a minimum overall cumulative grade point average of 5.00.

**General education:** a minimum of 21 general education credits as follows:

- 6.00 credits in natural science (NATS)
- a 9.00 credit approved general education course in the social science or humanities categories
- a 6.00 credit approved general education course in the opposite category to the 9.00 credit course in social science or humanities already taken

**Major credits:** 63 credits including:

(i) Public administration core: 33 credits including:

- [AP/ADMS 1000 3.00](#) Introduction to Administrative Studies;
- [AP/ADMS 1500 3.00](#) An Introduction to Accounting: The Analysis and Use of Financial Information **OR** [AP/ADMS 2500 3.00](#) Introduction to Financial Accounting\*;
- [AP/PPAS 1110 3.00](#) Introduction to Public Administration: Bureaucracy and Western Liberal Capitalist Democracy;
- [AP/PPAS 2110 3.00](#) Canadian Government;
- [AP/PPAS 2195 3.00](#) Professional Skills and Communication;
- [AP/PPAS 3136 3.00](#) Public Law II: The Charter of Rights and Freedoms and the Limits of Public Administration (cross-listed to: [AP/GL/POLS 3136 3.00](#));
- [AP/PPAS 3138 3.00](#) Federalism and Public Policy **OR** [AP/PPAS 3135 3.00](#) Public Law I: The Constitution and the Courts in Canada (cross-listed to: [AP/GL/POLS 3135 3.00](#));
- [AP/PPAS 3190 6.00](#) Public Administration (cross-listed to: [AP/POLS 3190 6.00](#));
- [AP/PPAS 3300 6.00](#) Statistics for Social Sciences (cross-listed to: [AP/POLS 3300 6.00](#), [AP/SOCI 3030 6.00](#)).

\***Note:** students are encouraged to take [AP/ADMS 2500 3.00](#) instead of [AP/ADMS 1500 3.00](#). Students may not retain credit for both [AP/ADMS 1500 3.00](#) and [AP/ADMS 2500 3.00](#) because they are course credit exclusions.

(ii) Nine additional credits as follows:

- [AP/PPAS 3524 3.00](#) Public Sector Budget Process (cross-listed to: [AP/ADMS 3524 3.00](#));
- [AP/ECON 1000 3.00](#) Introduction to Microeconomics;
- [AP/ECON 1010 3.00](#) Introduction to Macroeconomics.

(iii) 21 additional credits in PPAS at the 3000 or 4000 level, at least 12 of which must be at the 4000 level.

**Note:** at least 12 credits in the major must be at the 4000 level or above.

**Upper-level credits:** at least 36 credits must be at the 3000 or 4000 level including at least 18 credits at the 4000 level.

**Credits outside the major:** 18 credits.

### **Honours Major/Minor BPA**

The BPA Honours program in Public Administration may be pursued jointly with any Honours Minor bachelor program within the Faculties of Environmental Studies, Fine Arts, Health, Liberal Arts and Professional Studies, Science or the Lassonde School of Engineering that offers a major/minor option.

Students must complete 60 credits in the major in conformity with the requirements of the program major and at least 30 credits in the minor in conformity with the requirements of the program minor. At least 12 credits in the major must be at the 4000 level and at least six credits in the minor must be at the 4000 level.

### **Honours Minor**

**Note:** students entering the program must have a minimum grade point average of 5.00 in their home program at York.

The minor in public administration may be pursued jointly with any Honours Major degree program offered by the Faculties of Environmental Studies, Fine Arts, Health, Liberal Arts and Professional Studies, Science or the Lassonde School of Engineering that offers a major/minor option.

Students must complete 36 credits in the minor and at least six credits must be at the 4000 level.

**Minor credits:** 36 credits including:

(i) Public administration core: 30 credits including:

- [AP/ADMS 1000 3.00](#) Introduction to Administrative Studies;
- [AP/ADMS 1500 3.00](#) An Introduction to Accounting: The Analysis and Use of Financial Information **OR** [AP/ADMS 2500 3.00](#) Introduction to Financial Accounting\*;
- [AP/PPAS 1110 3.00](#); Introduction to Public Administration: Bureaucracy and Western Liberal Capitalist Democracy
- [AP/PPAS 2110 3.00](#) Canadian Government;
- [AP/PPAS 3300 6.00](#) Statistics for Social Sciences (cross-listed to: [AP/POLS 3300 6.00](#), [AP/SOCI 3030 6.00](#));
- [AP/PPAS 3136 3.00](#) Public Law II: The Charter of Rights and Freedoms and the Limits of Public Administration (cross-listed to: [AP/GL/POLS 3136 3.00](#));
- [AP/PPAS 3138 3.00](#) Federalism and Public Policy **OR** [AP/PPAS 3135 3.00](#) Public Law I: The Constitution and the Courts in Canada (cross-listed to: [AP/GL/POLS 3135 3.00](#));
- [AP/PPAS 3190 6.00](#) Public Administration (cross-listed to: [AP/POLS 3190 6.00](#)).

**\*Note:** students are encouraged to take [AP/ADMS 2500 3.00](#) instead of [AP/ADMS 1500 3.00](#). Students may not retain credit for both [AP/ADMS 1500 3.00](#) and [AP/ADMS 2500 3.00](#) because they are course credit exclusions.

(ii) Six credits at the 4000 level in PPAS.

To graduate with a minor in public administration, students must satisfy Honours degree and program requirements including a minimum 5.00 grade point average in the minor.