

# School of Public Policy and Administration

## Weekly Newsletter

September 2013 – Volume 1, Issue 16

### Important Reminders

#### First Day of Classes

The first day of classes begins Monday, September 9, 2013 for all Fall and Year courses.

For the course schedule, please visit <https://w2prod.sis.yorku.ca/Apps/WebObjects/cdm>.

#### Last Date to Enrol Without Permission

Note that the last day to enrol in undergraduate courses **without** the permission of the instructor for fall and year courses is **September 22, 2013**.

#### Student Advising

##### **Continuing Students (24 credits or more completed at York):**

Students can receive one-on-one academic advising from the Office for Continuing Students, Centre for Student Success (103 Central Square, (416) 736-5222, [laps@yorku.ca](mailto:laps@yorku.ca)).

##### **New Students (less than 24 credits completed at York):**

Students can receive one-on-one academic advising from the Office for New Students, Centre for Student Success (103 Central Square, (416) 736-5022, [lapsinfo@yorku.ca](mailto:lapsinfo@yorku.ca)).

**For advising concerning your major specifically and its requirements**, kindly contact the SPPA main office or email the Undergraduate Program

Director at: [sppaupd@yorku.ca](mailto:sppaupd@yorku.ca)

Please include your name, student ID number and questions/issues to be addressed.

### Announcements

#### New! Online Undergraduate Wait List Request Form for PPAS Courses

Due to on-going student demand, the SPPA established an online wait list feature for all Public Policy and Administration Studies courses at the undergraduate level. Students interested in a course(s), but who are unable to enrol, may use the wait list form as way to express their interest in a specific course. Space often becomes available in courses as students continue to make changes to their course schedules.

The wait list form is **now available for Winter 2014 courses**. The form will be updated accordingly for all following academic terms. You may find the online form using the following link:

<http://www.yorku.ca/laps/sppa/waitlist.html>

If students are unable to enrol in a course because the course is full or due to reserved seating, they should complete the online form to express interest in the course. These requests are monitored daily by SPPA staff and permissions will be granted based on available space in a course and on a first-come, first-serve basis. Students will be notified of their permission decision via the email provided on the form. **Students are expected to check their email on a regular basis for a permission decision notification.**

Note that completion of the form does not guarantee enrolment in a course.

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## Seminars/Workshops

*See next week's announcements...*

## SPPA Events

*See next week's announcements...*

## Other Events

*See next week's announcements...*

## Call for Papers/Proposals

### CFP: Illinois State University Conference for Students of Political Science

22st Annual Illinois State University Conference  
for Students of Political Science  
Bone Student Center  
Normal, Illinois  
April 4, 2014

\*Call for Papers\*

All undergraduate and graduate students are invited to submit papers for the twenty second annual Conference for Students of Political Science sponsored by the Illinois State University Department of Politics and Government.

We welcome papers on any topic related to government and/or politics. All subfields and political perspectives are welcome. Panelists at the previous conferences included 850 students attending over 100 colleges and universities. The conference offers students the opportunity to present their research in panel sessions and to engage other students in discussions of each other's work.

If you are interested in participating in this

exciting event, please complete the online proposal submission form or submit a cover letter, containing your contact information (including email address), your school, and the name of the faculty member with whom you are working, and a draft copy of your paper (or the actual paper) by March 2, 2014. Awards for best papers are funded by Pi Sigma Alpha.

Conference website (and submission page):  
<http://pol.illinoisstate.edu/current/conferences/>  
(Google: conference political science students)

If you have any questions, please do not hesitate to contact the conference coordinator:  
Dr. Gary Klass  
4600 Department of Politics and Government  
Illinois State University  
Normal, IL 61790-4600.  
(309) 438-7852  
gmklass@ilstu.edu

This conference is sponsored by the Undergraduate Political Science Association, The Graduate Student Association, Pi Sigma Alpha, and The Department of Politics and Government at Illinois State University.

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ISU\IWU Habitat Collegiate Home <  
<http://lilt.ilstu.edu/habitat/>>

The opinions expressed here are not the opinions of the state of Illinois, its governor, or the state legislature -- -- but they would be if they had any sense.\*

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## Funding/Scholarships

*See next week's announcements...*

## Contests

*See next week's announcements...*

## Employment Opportunities

*See next week's announcements...*

## Volunteer Opportunities

### Be A Student Leader

The new academic year is fast approaching and with it comes opportunities for you to achieve your academic, personal and professional goals. At LA&PS, we are committed to **enhancing your university experience**. This is why our **Centre for Student Success** has planned some very exciting opportunities for you this Fall!

Count yourself in and take advantage of these opportunities to learn new skills, meet exciting people and build your résumé with a Certificate of Recognition:

### COACH Guide

As an upper year LA&PS student, you can apply to be a COACH Guide and have the opportunity to develop personal and professional skills by helping a returning student make a smooth transition back to university. As a COACH Guide you will be a resource, providing information, support and suggestions to ensure the successful return of our reactivated students. At the same time, you will receive COACH mentor training and develop employer sought after skills and experiences.

COACH Guide Profile: Knowledgeable **3rd or 4th year student** with a B average or better

Your Commitment: Approximately 3 hours per month (September to April)

Information: [www.yorku.ca/laps/students/engage/coach/](http://www.yorku.ca/laps/students/engage/coach/)

Registration: [www.yorku.ca/laps/rsvp/event5.html](http://www.yorku.ca/laps/rsvp/event5.html)

### Student Success Leader

The LA&PS **Student Success Leader Program (SSL)** is our newly enhanced program that takes the best of our student ambassador and our mentorship programs. It has been designed to provide an opportunity for you to grow personally, academically, and professionally. You will have an opportunity to advance your skills, such as communication, presentation and networking, while allowing you to meet new and interesting people.

**SSLs act as a resource** by providing information, about LA&PS/York Services and assist students to make a smooth transition to university and how to be successful students. It is a great way to impart the experience and knowledge that you have gained as a successful LA&PS student with a group of peers.

SSL Profile: Knowledgeable **2nd, 3rd or 4th year student** with a B average or

better

Your Commitment: Approximately 3 hours per month (September to April)

Information: [www.yorku.ca/laps/students/engage/ssl/](http://www.yorku.ca/laps/students/engage/ssl/)

Registration: [www.yorku.ca/laps/rsvp/event6.html](http://www.yorku.ca/laps/rsvp/event6.html)

The **application deadline** for Both opportunities is **Wednesday, September 11, 2013 at 11:59pm.**

If you would like to learn more about these opportunities or have any questions please call 416.736.2100 ext.33668 or email us at [mycentre@yorku.ca](mailto:mycentre@yorku.ca)

We are looking forward to hearing from you.

Centre for Student Success  
Faculty of Liberal Arts and Professional Studies

## Internship Opportunities

*See next week's announcements...*

## Other

### September activities at the Career Centre

The Career Centre is pleased to provide you with [online calendar](#) a PDF of the calendar of activities for the month of September 2013.

September kicks off recruitment season with a number of activities designed to connect students with employers:

The annual [Fall Career Fair](#) on Thursday, Sept. 26<sup>th</sup> from 10am-3pm in TEL will feature a range of organizations with a variety of opportunities for York students, including: the **Centre for Addiction and Mental Health (CAMH)**, **Celestica**, **CSIS**, **FedEx**, **Ministry of Government Services**, the **Ontario**

**Provincial Police**, **State Farm Insurance**, **YMCA**, and many more!

[Employer Recruitment Sessions](#) will take place throughout the month with representatives from: **TD Bank**, **Sun Life Financial**, **IBM Canada Ltd.**, **Target** and more!

- **Special session for bilingual students!** Transamerica is seeking bilingual (English/French) students for part-time positions. Bilingual students looking for experience in the financial industry, are encouraged to come to the Transamerica information session on Wednesday, Sept. 18<sup>th</sup> at Glendon College. This exciting session will include an overview of the insurance industry, specific career opportunities, emphasizing the wide range of disciplines that will be recruited from and an introduction to the STEP (Student Employment Program) at Transamerica. Refreshments will be provided. A mock interview session will follow in October with an excellent opportunity for part-time positions.

[Industry Insights Panels](#) are designed to provide students with an opportunity to meet human resources professionals, gain insight into their field of interest and get information about the skills and knowledge being sought within that industry, how to make connections within the field, what is involved in the application/recruitment process, what to expect during the interview; and how to succeed on the job. Students looking for insight into the Accounting field are invited to attend, [Strategies for Getting Hired in Accounting](#) on Friday, Sept. 13<sup>th</sup>.

Students looking for part-time work can check out the [Career Centre's Online Job Posting System](#) where they can find an array of part-time jobs both on and off campus. On-campus opportunities include Work Study, College Life at York (CLAY), Research at York (RAY), York Engaged Students (YES), and ISEP (for International students) positions – many of which are still unfilled! To get support in finding part-time work on or off-campus, students can attend the [How to Find a Part-time Job](#) workshop taking place twice this month.

Whether students are meeting employers at a career fair, recruitment session, or panel it is

essential that they make a positive impression and our [Professional Etiquette](#) workshops are designed to help students do just that!

Our [Career Conversations Series](#), generously sponsored by Alumni Relations, also kicks off on Friday, Sept. 27<sup>th</sup> with [Discovering Careers in Sports and Wellness](#) where students will have an opportunity to connect with professionals currently enjoying careers in sports, fitness and wellness, and get the inside scoop on what it's really like to work in this field.

This fall we are proud to announce that our students will be going out on internships with companies such as: **Blackberry, Canadian Tire, CIBC Technology and Operations, Hydro One, IBM, Ministry of the Environment, Ontario Clean Water Agency, Ontario Public Service, Royal Bank of Canada, TD Bank Financial Group, Toronto District School Board, Wheel-Trans – TTC, and many more!** Students interested in learning more about our [Internship Programs](#) and eligibility requirements can attend one of several [information sessions](#) taking place throughout September.

Last but not least, our new **Career Support Booklets for 2013-14** are now available! These booklets outline all of the Career Centre's programs, services and events including a number of new offerings like our hands-on [Putting Job Search Strategies into Action](#) workshop. To order these booklets, please send me an email with your campus address and the quantities you'd like.