

School of Public Policy and Administration

WEEKLY NEWSLETTER

January 2016 – Volume 4, Issue 1

SPPA Events/News



School of Public Policy & Administration
Cordially invites you to attend an info session on

ONTARIO PUBLIC SERVICE SUMMER 2016 INTERNSHIPS

Monday, January 11, 2016 from 5 PM to 7 PM
140 McLaughlin College

Antoinette Sarpong – Guest Speaker

*Writer at Ontario Ministry of Tourism, Culture, & Sport
Ministry of Child and Youth Services
Ministry of Government and Consumer Services*

The Ontario Public Service (OPS) is one of the largest employers in the province with over 60,000 employees. Its Summer Employment Opportunities programs will be accepting applications during a narrow time frame in early 2016. Do not miss the opportunity to attend a workshop organized by the School of Public Policy & Administration (SPPA) in collaboration with our alumni in the OPS to gain insight into the application and selection process.

Application Deadlines vary from January 19 to March 29, 2016.
<https://www.gojobs.gov.on.ca/Pages/SEODatesAndResources.aspx>

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The Public Policy and Administration Student Association is expanding!

If you want to be part of this professional association we have 5 opportunities for you to get involved. We are currently accepting applications for the Executive position of Treasurer, 2 semi- executive roles and 2 volunteer positions. Those selected will assume the position starting February 1st, 2016. Each position require that all of our volunteers and executives take an active role in the club by attending mandatory monthly meetings, as well as Public Policy and Administration Student Association (PPASA) and the School of Public Policy and Administra-

Executive Position:

Treasurer

As Treasurer, you must arrange for the safe deposit of all funds received by the PPASA. Inspect that suitable arrangements have been made for the handling and safe-keeping of cash, stock, cheque books, and invoices (including bills). Reports any irregularities or shortages found during the preparation of any and all financial statements to the President. Collect subscriptions and other receivables on the due date or as promptly as possible. He/ she will use a triplicate receipt book for the purposes of giving the original to the payer. The Treasurer will retain the remaining copies for accounting purposes. Must ensure that all the bills for goods and services purchased by the PPASA are paid promptly. Advise the President of the readiness of the books of account and financial statements for audit. Must be available to attend monthly PPASA executive meetings. Full description of role can be found within the club constitution on our website.

Volunteer Positions:

Event Fundraiser

As an Event Fundraiser, you are a people person, you are a tactful and of course an energetic individual. Suitability will be based on your ability to find creative ways to develop funding opportunities. The ability to execute internal fundraising events and co-ordinate external joint initiatives will be essential. Must be available to attend monthly PPASA executive meetings to update executives on progress.

Event Coordinator

As an Event Coordinator, you will help PPASA by working closes with our executive team to coordinate events, and help to facilitate large scale events with partnering clubs such as YMUN and UPSC with upcoming model Mock Model Parliament. Must be available to attend monthly PPASA executive meetings.

Junior Ambassador

As a Junior Ambassador, your task will be to promote PPASA to first and second year students. This will include going to first and second year level "PPAS" classes and letting students know about the club and the benefits of being a member. You must be available to attend 3-4 events that will take place in the upcoming semester.

Senior Ambassador

As a Senior Ambassador, your task will be to promote PPASA to third and fourth year students. This will include going to third and fourth year level "PPAS" classes and letting students know about the club and the benefits of being a member. You must be available to attend 3-4 events that will take place in the upcoming semester.

How to apply:

Please forward your applications to Director of Recruitment Farah Shamoun at:

farah-997@hotmail.com

Please include the following information in the email:

Your full name;

Contact information (this will not be made public);

Position that you are interested in;

A short description of yourself and why you are interested in the position (about 250 words).

Those interested must email application by January 6th, 2016 by 11:59 pm. Interviews will be conducted in the second week of January.

ATTENTION SPPA STUDENTS

SPPA students interested in summer work in the OPS are welcome to check out this website for job opportunities:

<https://www.gojobs.gov.on.ca/Pages/SEP.aspx>

Notices

Congratulations to Barbara Hall on her Appointment to The Order of Canada!



Barbara Hall, a former Toronto Mayor, graduate of Osgoode School of Law, and social activist has been appointed to The Order of Canada.

Barbara has lead the charge in defence of racial, sexual, and social minorities throughout her years as an active politician and social activist.

Barbara is currently the President of the Canadian Association of Statutory Human Rights Agencies. (CASHRA) is an agency that works to consolidate the efforts of various human rights agencies throughout Canada to further Canadian-based human rights initiatives.

Barbara Hall is among several individuals such as Helen Vari and Rohinton Mistry who will be receiving the insignia later this year.

Barbara Hall is featured on the Toronto Star site. You can read the feature at:
<http://www.thestar.com/news/gta/2015/12/30/atom-egoyan-barbara-hall-among-toronto-order-of-canada-honourees.html>

Opportunities

SENIOR POLICY ADVISOR ONTARIO MINISTRY OF TRANSPORTATION

Are you a collaborative leader with strong analytical skills combined with experience leading policy development projects and working with stakeholders? Then consider joining the Transportation Policy Branch, Ministry of Transportation, where you will play a key role delivering on the government's ambitious transportation policy mandate.

We are looking for Senior Policy Advisors to lead research and policy development on cross-cutting files that support a transportation system that is sustainable, promotes economic prosperity, and provides transportation choices.

Please click here to view details:
<http://www.ipac.ca/documents/PolicyAdvisor-MTO.pdf>

Seminars/ Workshops

JANUARY ACTIVITIES AT THE CAREER CENTRE

The Career Centre is pleased to provide you with a calendar of activities for the month of January 2016. Alternatively, you may refer to our online calendar.

From Jan.11-19, 2015 the Career Centre will be offering the following series of activities as part of the **Warm Up Your Winter** Job Search Series:

Jan. 11 12:00 pm –How to Find a Job Using LinkedIn webinar **Online webinar format**

Jan. 11 2:00 pm –In partnership with YFS' Frost Week, the Career Centre presents: Linked In or Left Out workshop - **034 Founders College**

Jan. 12 10:30 am –Resumé & Cover Letter Writing workshop - **103 McLaughlin**

Jan. 12 1:00 pm –Suit Yourself: Personality and Career Choice workshop - **103 McLaughlin**

Jan. 12 3:00 pm –Organizing Your Post-Grad Application workshop - **SMIL Screening Room, Scott Library**

Jan. 13 1:00 pm –In partnership with YFS' Frost Week, the Career Centre presents a panel discussion and networking event: Everything You Always Wanted to Know About Work But Were Afraid to Ask

The Underground, Student Centre

Jan. 14 11:00 am –Job Search Strategies that Work workshop - **103 McLaughlin**

Jan. 14 2:00 pm –Putting Job Search Strategies into Action workshop - **034 Founders**

Jan. 15 11:00 am –Networking for Career Fair Success workshop - **103 McLaughlin College**

Jan. 15 1:30 pm –What Can I Do With My Degree? workshop - **103 McLaughlin College**

Jan. 18 11:00 am –How to Find a Summer Job Twitter Career Chat - **#yucareerchat on Twitter Career Chat**

Jan. 18 11:00 am –Writing a CV or Resumé for Your Post-Grad **Application**

Jan. 18 2:00 pm –Dining Etiquette workshop **103 McLaughlin College**

Jan. 19 11:00 am –Making a Great First Impression in Your Interview and Beyond workshop- **103 McLaughlin College**

Jan. 19 1:30 pm –Polishing Your Interview Skills workshop - **103 McLaughlin College**